### **INSTRUCTION FOR USE OF FORMS**

### FORENSIC DOCUMENT EXAMINATION AND FORGERY DETECTION

Specimen Submission Forms for Comparative Analysis

All to be Signed by Witnesses when possible

1A	The "London Letter" - Used for submitting writing sample for all questioned documents. The letter is to be hand written and witnessed.	Required for complete questioned document analysis. Full sample. Required for all analysis.
2A	Cursive or Script Sample - Longhand and scripted sample of names and lower-case alphabet.	Optional.
2B	Cursive or Script Sample - Numbers, addresses and upper-case alphabet	Optional
3A	Printed Sample - Printed sample of names and lower-case alphabet.	Optional
3B	Printed Sample - Printed numbers, addresses and upper-case alphabet	Optional
4	Sample of check for comparison as in questioned check	Required when involving checks.
5	Signature Handwriting Specimen	Required on all involving signatures

These forms are to be used when submitting documents for analysis. You may download and print these forms which require the free Adobe Acrobat Reader/Print program. You may also submit your own specimen.

# Handwriting Specimen Form 1A - Case\_\_\_\_\_\_ "THE LONDON LETTER"

"Our Londo	n business is good, but Vienna and Berlin are quiet. Mr. D. Lloyd has
gone to Switzer	rland and I hope for good news. He will be there for a week at 1496
Zermott St. and	then goes to Turin and Rome and will join Col. Parry and arrive at
	, Nov. 27th or Dec. 2nd. Letters there should be addressed: King James
	expect Charles. E. Fuller Tuesday. Dr. L. McQuaid and Robert. Unger,
Esq., left on the	e'Y.X.' Express tonight." (Authorship of letter unknown)
Signature	Date
Witness	Date
	The above is a sample of my normal handwriting

Writing hand: Right ( ) Left ( )

NSP FDE Form 1 A - Forensic Document Examination - London Letter

Rev. 9/9/2001

### Handwriting Specimen Form 2A - Case \_\_\_\_\_ **CURSIVE** Name Bob Charles Arthur Frank Street address Edward Don Henry City State Johnson George Place of birth Ken Ivan McMay Date of birth Age Olson Sex Nancy Paul Occupation or trade Robert Steven Tom Winn Vicki Yancy Lloyd Gonzales Wilson Earl Jones Writing hand: Right ( ) Left ( ) The above is a sample of my normal handwriting

Signature \_\_\_\_\_ Date \_\_\_\_

Date \_\_\_\_\_

NSP FDE Form 2A - Handwriting Specimen Form - Cursive 1 Rev. 9/5/2001

## Handwriting Specimen Form 2B - Case \_\_\_\_\_ **CURSIVE** 2736 East Place, South West Route 6, Box 358, Apt. 842 4468 Boxer Circle Dr., N.W. 4756 N. 49th Street 12345-6789 1928 North 300 Ave. 01357-9246 3745 West Blvd., N.E. 23456-7890 819 E. South Terrace, S.E. effort Abbot succeed \$10.00 simmer gaggle Five hundred dollars array battle Two hundred dollars and fifty-three cents Six hundred and forty-five dollars and twenty-six cents

The above is a sample of my normal handwriting

Signature \_\_\_\_\_ Date \_\_\_\_\_

NSP FDE Form 2B - Handwriting Specimen Form - Cursive 2 Rev. 9/7/2001

RINTING		Han	iawriting ———	J Specimen I	-orm 3A -	Case
Name				Arthur	/_ Bob	/_ Charles
Street addı	ress			Don	/ / Edward	/_ Frank
City		//	State	George	/ Henry	/_ Johnson
Place of bi	rth			 Ken	/ / Ivan	/_ McMay
Date of bir	th Sex	/	Age	Nancy	/ Olson	/_ Paul
Occupation	n or trade			Robert	/ Steven	/_ Tom
/_ A B	// /C	/_ D	<i>l,</i> E	/ Vicki	/ Winn	/_ Yancy
/ F G	/_ H	/_ 	// J	/ Lloyd	/ T.	/_ MacGriff
// K L	/_ M	/_ N	0	James	/ H.	/_ McQueen
// P Q	/_ R	/	<i>/</i> T	Larry	/ Brown	/_ Gonzales
///////	// W	//	// /	/ Wilson	/ Earl	/_ Jones
/riting hand	: Right (	) Left (	)			
		The ab	oove is a sampl	le of my normal han	dwriting	
ignature				Da	ate	
/itness				Da	ate	

PRIN <sup>®</sup>	<u>TING</u>		Han	dwrit	ing Sp	ecimen F	orm 3B - Ca	ase
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Z	, a	, b	C	, d	/	2736 Eas	st Place, South V	Vest
	/	/	/	/_	/			
е	f	g	h	i		Route 6,	Box 358, Apt. 8	42
j	_/ k	/ I	/_ m	/ n	/	4468 Bo	xer Circle Dr., N	.W.
0	_/_ p	/	/_ r	/	/	4756 N.	49 <sup>th</sup> Street 12345	5-6789
	/		/	/_	/			
t	u	V	W	Х		1928 No	rth 300 Ave. 013	57-9246
у	/ Z	/#	/ &	/ @	/	3745 We	est Blvd., N.E. 23	3456-7890
0	_ <i>J</i> _1	/	/	4	/	819 E. S	outh Terrace, S.I	 Ξ.
	_/	/	/	/_	/			/
5	6	7	8	9		Abbot	succeed	effort
	/	/	/_				/	/
\$10.00 \$21.32 \$32.50					gaggle	simmer	root	
Five	e hundre	ed dollars				array	essence	battle
Two	hundre	d dollars a	and fifty-	three cer	nts			
Six h	nundred	and forty	-five doll	ars and t	twenty-si	x cents		
			The ab	ove is a sa	ample of m	y normal hand		
Signature					Dat	te		
Nitnass						Date		

	Date
Pay to the order of	\$
	Date
Pay to the order of	\$
riting hand: Right ( ) Left (	)
The above	e is a sample of my normal handwriting
gnature	Date
itness	Date

 ${\sf NSP}\,{\sf FDE}\,{\sf Form}\,{\sf 4}\,{\sf -Handwriting}\,{\sf Specimen}\,{\sf Form}\,{\sf -Check}$ 

Rev. 10/17/2001

SIGNATURES H	Handwriting Specimen Form 5 - Case				
SIGIMITORES					
Printed name of writer		Date			
Writer's signature		Name of witness			

The above is a sample of my normal handwriting

NSP FDE Form 5 - Handwriting Specimen Form - Signature Rev. 11/14/2000

Writing hand: Right ( ) Left ( )